



The Works: Ohio Center for History, Art & Technology is seeking a creative and enthusiastic **Early Childhood Educator!** We are looking for an energetic, innovative and well-organized individual skilled in program planning and facilitation to bring fresh perspective on how to excite and engage our youngest learners, sparking lifelong curiosity and learning.

Mission & Vision: The Works aims to inspire creativity and wonder through extraordinary experiences. We envision a community that shares knowledge and builds opportunities by connecting education, industry, and the world around us.

Position Title: Museum Educator: Early Childhood Programs

Objective: Develop and deliver engaging, educational, and age-appropriate museum, school, and community programs that support the mission of The Works.

Duties and Responsibilities:

- Education Programming:
 - Develop and deliver standards-aligned, hands-on science programs for preschool and early elementary school groups.
 - Maintain and develop a suite of high-quality programs that support preschool learning across science, literacy, and community connections.
 - Work collaboratively with the education team to advance the museum's early childhood programming through a variety of education initiatives.
 - Create new and innovative hands-on programs and activities for community events, summer camps, family events, after-school programming, and other new programming initiatives.
 - Help identify potential education and community partners to enhance museum impact, including new or expanded educational programs for grant applications.
 - Provide a high level of educational and guest experience with all museum programs.
- Work collaboratively in the spirit of The Works team environment to support other staff and provide support for museum-wide initiatives and events. Works collaboratively with other Works staff to plan and implement activities for special events (exhibition openings, seasonal events, member's only nights, etc.) and other duties as assigned.

Knowledge, Skills, and Experience:

- Passionate about The Works mission and about working with families and youth. Truly enjoys working in a public museum environment where one will interface with many people.
- Education (4-year college degree) and/or work experience in a relevant field.
- Experience developing and delivering engaging preschool and/or early elementary programs. Museum or other informal teaching experience strongly preferred.
- Strong collaborative and interpersonal skills. Self-directed, proactive, and comfortable working independently, yet able to take direction from others; able to take feedback and make adjustments as necessary.
- Excellent communication skills, both verbal and written. Able to work, prioritize and focus on multiple projects amid frequent interruptions.
- Strong computer aptitude (specifically Microsoft Office, including OneNote and Teams).

Strongly Preferred:

- Practical experience with connecting and applying and Ohio Learning Standards for early childhood education.
- Experience working with preschool programs and informal education.
- Prior work on grant-funded projects, especially reporting and evaluation aspects.
- Commitment to education, customer service, and creative problem-solving.

Work Environment

- Team members are expected to conduct themselves on behalf of the organization according to our organizational values: Act with Integrity, Be Inclusive, Find Innovative Solutions, and Work Together.
- The Works is a fast-paced museum environment that requires working with the public throughout the museum and in behind-the-scenes in an office setting. Must work well in both an individual and collaborative team setting.
- Travel to offsite locations as required. Reliable personal transportation, valid driver's license, and excellent driving record.
- Carrying and lifting of educational materials, tables, and chairs is required.
- This is a Full Time Non-Exempt position with a Tuesday - Saturday work schedule, occasional evening or weekend hours required to support events at The Works and in the community. The Works is an equal opportunity employer.

To apply, please submit cover letter, resume and two letters of reference to:

Janice LoRaso, Executive Director, janiceloraso@attheworks.org

The Works: Ohio Center for History, Art & Technology
55 South 1st Street, Newark, Ohio 43055

No phone inquiries please.