



The Works: Ohio Center for History, Art & Technology is seeking an **On-Call Educator**

Mission: We enrich people's lives by providing interactive opportunities that inspire creativity and learning.

The Works seeks enthusiastic individuals who are passionate about education and working with youth to deliver museum programs and outreach events. On Call Educators may lead field trip programs, facilitate offsite educational outreach, and assist with afterhours and weekend programs. This position is ideal for those with flexibility in their schedule and who enjoy working in a fun and creative environment!

Reports to: Director of Education Programs & Volunteer Services

Position Start Date: April 2023, ongoing; flexible schedule

Compensation: \$15/hr; To remain active, must commit to working a minimum of 15 hours a month from March - August, and a minimum of 5 hours a month for the rest of the calendar year, with the opportunity to work more hours. However, hours are not guaranteed as the workload depends on public demand.

Responsibilities:

- Delivers educational programming as assigned, including school programs, outreach, community events, and other programs.
- Work cooperatively with the Education Team to develop, deliver, and evaluate creative and engaging educational programs for K-12 students and families.
- Support the museum experience by providing excellent guest engagement within the exhibits and museum complex.
- Participate as an active team member to help envision and guide future programs and projects at The Works.
- Work in the spirit of The Works team environment to support other staff and provide support for programs and activities.
- Performs other duties as assigned and demonstrates a focus on serving the guests of The Works, maintaining the highest standards of customer service throughout the museum.

Knowledge & Experience:

- High School Degree or G.E.D. required, 1-4 years of Higher Education with a focus on any of the following: education, interpretive education, early childhood development, or related field.
- Dynamic and enthusiastic individual that can present engaging programs and learning experiences to various age groups.
- Experience interacting with the public and teaching in an informal or formal education environment is preferred
- Proficient in MS Office Programs (Outlook, Word, PowerPoint, Excel), G Suites (Google Doc, Sheets, Slides, Drive), and Zoom
- Must be able to provide own transportation to outreach sites when delivering off-site programming.
- Ability to work a flexible schedule (evenings and weekends sometimes required)
- Ability to work effectively as part of a team in a fast-paced environment
- Ability to pass a background check and fingerprinting

This is a part-time hourly position with evening and weekend hours required to support programming at The Works. The Works is an equal opportunity employer.

Submit cover letter, resume and two letters of reference to Janice LoRaso, Executive Director, The Works, 55 S 1st Street, Newark, Ohio 43055, or janiceloraso@attheworks.org.

No phone inquiries please.