



The Works[®]
Ohio Center for History, Art & Technology



Smithsonian Affiliate

Requesting a donation for your non-profit organization?

The Works Museum is dedicated to developing a strong community through partnering with other nonprofit organizations. Organizations must meet the following guidelines to be considered for a limited number of donations each year.

Guidelines:

- A requesting organization must be a 501(c)(3) organization with a dedicated EIN number and provide services in the State of Ohio.
- We are unable to provide financial sponsorship or program advertising in support of fundraising events or benefits.
- All donation requests must be submitted in writing on organizational letterhead with the following information:
 - Registered name of nonprofit, address, contact name, email, phone number and date of fundraiser. The Federal EIN number must be included in the letter of request. **The request must be made 90 days in advance of the fundraising event.**
- Letters should be submitted to Jenna Finehout, The Works: Ohio Center for History Art & Technology, 55 South 1st. Newark, Ohio 43055 or by email at jennafinehout@attheworks.org. Emailed letter must be on letterhead with the information listed above to be considered.
- Phone solicitations will not be considered.

MORE THAN A
Museum

www.attheworks.org

55 S. 1st St. Newark, Ohio 43055

740-349-9277